

FALL 2011 REGISTRATION INFORMATION

The Great Lakes Education Program is in its twenty-first year, serving Macomb County teachers and students. If you are interested in having your class participate in our 2011 program, you may register now by contacting the Macomb MSU Extension office. **Due to the number of Fall requests for dates, we will not accept any telephone reservations.**



To reserve a schoolship date:

- 1) Refer to the enclosed calendar for available cruise dates:
***Morning** cruises are approximately 9:00 AM - 11:30 AM. (Based on school start/end times)
Departure is from Mt. Clemens with arrival at Metro Beach Metropark.
*** Afternoon** cruises are approximately 12:30 PM - 3:00 PM. (Based on school start/end times) Departure is from Metro Beach Metropark with arrival in Mt. Clemens.
- 2) To **tentatively** reserve a date, you must **mail or fax** the enclosed Reservation Commitment Form to our office. The fax number is **(586)469-6948**. Reservations will be taken on a first- come, first –served basis. Your tentative reservation will be held for 30 days without a deposit.
- 3) To **confirm** your reservation, **each class** must complete and return the enclosed Reservation Commitment Form along with a \$100 deposit for each class you are booking. **Make check payable and return to: Macomb MSU Extension, 21885 Dunham, Suite 12, Clinton Township, MI 48036, Attn: GLEP**

FEES: The cost for each class is \$600. This fee reflects a charge by the Huron-Clinton Metropolitan Authority of approximately \$30/class, subsidies by MSU Extension and the Michigan Sea Grant College Program, and includes vessel fees, a Learning Activities manual, orientation, and volunteer training. (\$30 is waived if not scheduling Metro Beach Nature Center.) **PLEASE NOTE: The Clinton River Cruise Company will no longer participate in one-way cruises.** If your class is the only class scheduled for a particular date, MSU Extension reserves the right to reschedule you to fill an entire day. You will be notified before your date is changed.

DEPOSIT: A **\$100 deposit** is due with the signed reservation commitment for each class booked within 30 days of reserving your date.

BALANCE: **Your trip balance is due no later than September 15, 2011 and late payments may incur a 10% late charge penalty.**

REFUNDS: Your \$100 deposit is refundable (less \$25 cancellation fee per class) if we receive written notice of your cancellation at least 30 days before your cruise date. Written cancellation within 15 days of your cruise may entail a \$100 cancellation fee per class. If the captain cancels a cruise due to unavoidable circumstances, an alternate date will be scheduled, if possible.

CLASS SIZE: Recommend class size is up to 30 students*, plus 5 adult chaperones (includes the teacher). The maximum group size is 35. *Classes over 30 students please call 586-469-6440 to confirm.

ORIENTATION:

1. All first time teachers must attend a 2-hour orientation usually held in early September.

Macomb MSU Extension will send a written receipt as confirmation of your reservation(s) as soon as your signed Reservation Commitment and \$100 deposit (per class) have been received. Detailed information regarding teacher training, cruise departure/arrival time and program policies will be mailed prior to your cruise. We look forward to discovering the wonders of our Great Lakes with you!



**MACOMB MSU EXTENSION/MICHIGAN SEA GRANT
GREAT LAKES EDUCATION PROGRAM
FALL 2011 RESERVATION COMMITMENT**

Macomb MSU Extension and Michigan Sea Grant are pleased to offer our award-winning *Great Lakes Education Program* to your class. The 2 ½-hour educational field trips takes place aboard the *M/V Clinton Friendship*, based in Mt. Clemens. The vessel is Coast Guard inspected and licensed, and is operated and insured by Clinton River Cruises, Inc., whose owner-operator is an experienced graduate of the Great Lakes Maritime Academy.

A deposit of \$100 for each class, submitted with this signed commitment, will reserve your place on our Fall 2011 schedule. The total balance due can be remitted with your deposit if you wish, but must be paid **no later than September 15, 2011**. Late payments may incur a 10% late charge penalty. In the event that you must cancel your trip, your deposit and any other funds received will be refunded (less a \$25 cancellation fee per class) if Macomb MSU Extension receives your written notice of cancellation at least 30 days prior to your scheduled cruise date. Cancellation less than 15 days prior to your cruise date will entail a \$100 cancellation fee, per class.

The captain of the vessel shall determine circumstances under which the vessel will sail, rules of conduct, and other matters aboard the vessel. If the captain must cancel a cruise due to hazardous conditions or other unavoidable circumstances, an alternate date will be scheduled. Also, in the event of changing weather conditions, GLEP reserves the right to modify the program to insure safety.

PLEASE SUBMIT ONE FORM PER CLASS WITH A TEACHER'S SIGNATURE. DUPLICATE CLASSES ON ONE FORM WILL BE RETURNED AND YOUR DATE WILL NOT BE CONFIRMED. NO EXCEPTIONS.

Teacher: _____

School: _____ District: _____

Address: _____

City: _____ Zip: _____

Phone/direct extension: _____ Fax: _____

Email address: _____ Grade _____

Number in Group: _____ students (**maximum 30**) _____ adults (**maximum 4 adult chaperones plus 1 teacher**)

Cruise Date: _____ 2ND Choice _____ Cruise Time: A.M. P.M.

Nature Center: 9:30 & 12:30 appointments 10:00 & 1:00 appointments No appointments

**Please sign and date this reservation commitment in the spaces indicated below
I HAVE READ AND AGREE TO THE ABOVE CONDITIONS:**

Signature _____ Date: _____

Name/Title (Please Print)

Make check payable and mail to:
Macomb MSU Extension
21885 Dunham, Suite 12
Clinton Township, MI
48036
Attn: GLEP

***** I am new to this program and/or need an Educator's Handbook (April 1999 revision)
I will pick it up at Teacher Orientation or make alternate arrangements for pick up**

yes no

For office use:

Deposit amount _____ Receipt # _____ Balance Due _____ Receipt # _____